

**SOUTHERN OREGON CHILD AND FAMILY COUNCIL, INC.  
BOARD OF DIRECTORS AND POLICY COUNCIL (PC) JOINT MEETING  
MINUTES  
Thursday, January 15, 2026**

<b>PRESENT:</b> (BD)	Angela Evans Kathy Stassi	Jamie Green Kris Woodburn	Jessica Durrant
<b>ABSENT</b> (BD/PC)	Lynnesa Gilbert		
(PC)	Alicia Albarran Cheyenne Borra Kami Sorrenta Nancy Fitzgerald	Alicia Caine Elena Foukes Kelsey Averyt Nicholas Miller	Ariel Huffman Jennifer Miller-Anderson Melanie McGrath Samantha Hill
(Staff)	Bethanee Grace Christine Russo Yoana Martinez	Brently Wringler Katherine Clayton Angie Salazar	Chalesa Duewall Shandi Phelps

The meeting was called to order at 6:04 p.m. by Board Chair, Angela Evans.

**EXECUTIVE DIRECTOR REPORT**

Executive Director Katherine Clayton gave a PowerPoint presentation on the joint decision-making roles and responsibilities of the Board, PC, and management.

**DEPARTMENT TRAINING**

- Health Manager Chalesa Duewall gave a PowerPoint overview of her department; required exams and exclusion day.
- TFC Program Supervisor, Bethanee Grace gave a Power Point overview of the TFC program.
- Jamie Green reviewed the updates to the Selection Criteria Policy and Procedure.

**MOTION: Jamie Green made a motion to accept the proposed changes to the Selection Criteria Policy and Procedure as presented. Nancy Fitzgerald seconded the motion; the motion carried.**

**PRESENTATIONS**

1. Oregon HS Association (OHSA) Conference  
PC State Rep Nancy Fitzgerald gave a PowerPoint overview of the November OHSA Parent Leadership Conference.

A break was taken with Board and PC meeting separately afterwards.

## CONSENT AGENDA

**MOTION:** Jessica Durrant made a motion to accept the consent agenda as follows: December 18, 2025 minutes; status of grants in process/grants to be approved for Listo; November meals; December enrollment report, and January program information summary. Kathy Stassi seconded the motion; the motion carried.

## TREASURER'S REPORT 1.

### Financials

The financial statements for November are in order.

**MOTION:** Kathy Stassi made a motion to accept the November financial statements as presented. Jamie Green seconded the motion; the motion carried.

## EXECUTIVE DIRECTOR'S REPORT

### 1. Committee Assignments and Roster

The roster and committee assignments were distributed for review to ensure information is up-to-date.

2. Elections for Officers were done.

3. The application for a prospective board member, was reviewed.

**MOTION:** Jessica Durrant made a motion to accept the prospective board member application presented. Jamie Green seconded the motion; the motion carried.

## NEXT MEETING

The Board will meet Thursday, February 19, 2026 at 5:45 p.m.

**A motion was made and seconded to adjourn the meeting at 7:38 p.m.**

Respectfully Submitted,

Angie Salazar